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Laura Caplan, Chair
 Beatriz Cerrillo
 Dale Miller
 Manuel Ramirez
 John Schott
 Esperanza Vázquez

*A Municipal Advisory Council to the
 San Mateo County Board of Supervisors*

NORTH FAIR OAKS COUNCIL

Minutes for Study Session

February 28, 2013 at 7:00 p.m.

**Fair Oaks Community Center, Conference Room B
 2600 Middlefield, Redwood City, CA 94063**

AGENDA ITEM	DISCUSSION
<p>1. Call to Order</p>	<p>The NFO Council Meeting was called to order at 7:00 p.m. Council members present and in attendance: Laura Caplan, Chair Beatriz Cerrillo Dale Miller Manuel Ramirez Esperanze Vázquez</p> <p>Council member absent: John Shott</p> <p>Participants in Attendance: Janet Davis (Public) Tim Fox (SMC County Counsel) Lee Thompson (SMC County Counsel) Irving Torres (Office Of Supervisor Slocum)</p>
<p>2. Public Comment</p>	<p>There was no public comment.</p>
<p>3. Council Report</p>	<p>Chairwoman Caplan announced Safe Routes to School program that is being coordinated by Redwood City 2020 to promote healthy and safe walking routes for students. Caplan also noted that the Council’s retreat on February 24th was great experience and gave them an opportunity to think together, to identify their priorities and plan for the year ahead. Supervisor Slocum was also present at the retreat.</p>

<p>4. Brown Act Seminar</p>	<p>Tim Fox, Deputy County Counsel, San Mateo County Counsel's Office, presented information regarding the Brown Act. In brief:</p> <p>The Brown Act requires:</p> <ol style="list-style-type: none"> 1. Groups governed by the Brown Act are required to hold public meetings and conduct business in public. Advance notice of when and where a meeting will take place must be posted. The public must have access to the meeting and is guaranteed the right to speak and hear all discussions at a meeting. <p>The Brown Act prohibits:</p> <ol style="list-style-type: none"> 2. Public bodies may not conduct private meetings. <ol style="list-style-type: none"> I. The Council was created by the Board of Supervisors and therefore must comply with the Brown Act. II. A meeting is defined as a gathering where a majority of the members are present. Exceptions are when groups attend another group's meeting that is covered by the Brown Act, like a Board of Supervisor meeting. Council members cannot caucus during a meeting. A majority of council members can attend public events as long as they are not talking about agenda items or conducting the business of the group at such a meeting. III. Serial meetings are considered illegal under the Brown Act.
<p>5. NFO Community</p>	<p>The Council would like to be more responsive and play a stronger role on behalf of the NFO community. The Council discussed the idea of inviting organizations and county/city department leaders to discuss ways to combat illegal dumping at their next study session.</p> <p>The Council decided as a first step to hold a clean up event in the neighborhood. Action items due: schedule dates for the clean-up day to occur.</p> <p>The Council also expressed the desire to become a central hub for communicating information about the NFO Community Plan and other community activities to the residents of the community.</p>
<p>6. Adjournment</p>	<p>There being no further business, the Council meeting was adjourned at 9:10 p.m.</p>

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