

# Certificate of Compliance Type A (for parcel legalization)

## Companion Page

### 1. Instructions

Please fill out the general Planning Permit Application Form and this form when applying for a Certificate of Compliance Type A. You must also submit all items listed below.

### 2. Basic Information

Civil Engineer/Land Surveyor (only if required)

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Zip: \_\_\_\_\_

License #: \_\_\_\_\_

### 3. Project Information

Street/road frontage or closest access: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Existing development/uses on property: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Water supply:

NA  well  water district: \_\_\_\_\_

Sewage disposal:

NA  septic  sanitary district: \_\_\_\_\_

Does legalization sought match current Assessor's Parcel boundaries? \_\_\_\_\_

\_\_\_\_\_

### 4. Application Requirements

- ◆ Fees
- ◆ Land Division history, tracing history of parcel(s), including previous parcel(s) of which it is a part, back to last legal parcel or to its original creation. History shall include:
  - (1) A chronological chain of title, listing all deed conveyances (via date, book/page, document number) from: (a) in the case of historic subdivision - the subdivision map's recorded date up to the present ownership, or (b) in all other cases, the subject parcel's initial creation/separation from a larger "parent" property. In either scenario, the chain of title must also include copies of all referenced deeds
  - (2) a map depicting the parcel boundaries; and
  - (3) a chain of title narrative that traces all such deed history from the parcel's initial creation to the present (current owner), with graphics references, where necessary, on accompanying maps
- ◆ If this legalization is triggered by the Witt/Abernathy cases, consult the 1-8-2010 "Legalization of Parcels" policy.
- ◆ A topographic and Boundary Survey of Parcel(s) maybe required
- ◆ Building permit history on the house or other principal use may be required, obtainable from the Building

**NOTE:** If, upon review of the Type A application, it is determined that a Type B Certificate of Compliance is required, a topographic and boundary survey will be required, as well as other possible property improvements and planning applications.