

## County of San Mateo

### Parks and Recreation Commission Meeting

Thursday, August 3, 2017

4:00 p.m.

Board of Supervisors' Chambers  
400 County Center, Redwood City

### MINUTES

Note: Deputy County Counsel Eriksson advised that before the meeting could begin today, we would need to appoint a Chair for this meeting as Chairman Okelo and Vice-Chair Bonilla were both absent. Commissioner Enriquez motioned for Commissioner Manneh to chair the meeting, Commissioner Merrilees seconded the motion, and all three Commissioners present approved.

Commissioner Manneh called the meeting to order at 4:10 p.m.

#### 1. Pledge of Allegiance

#### 2. Roll Call

**Commissioners Present:** Commissioner Enriquez, Commissioner Merrilees, Commissioner Manneh

**Commissioners Absent:** Chairman Okelo, Vice-Chair Bonilla, Kevin Huo and Eeshan Bhat, Youth Commissioners

**Staff Present:** Sarah Birkeland, Scott Lombardi, Lori Mrizek, Eduardo Castillo, Sam Herzberg, Carla Shoof, Cecily Harris, Nirit Eriksson (Deputy County Counsel)

#### 3. Public Comment

There was none.

#### 4. Presentations

4.1 Presentation of Certificate honoring Volunteer Horse Patrol member Mark Musante

4.2 Introduction of staff – Cecily Harris, Senior Management Analyst, Parks Department

4.3 Ohlone/Portola Trail Project – Samuel Herzberg, Senior Planner, Parks Department

## **5. Parks Director's Report**

Acting Director Birkeland's Report was submitted earlier for the Commissioner's review, however, she highlighted two items: the annual report for the bench donation program and new signs that will be installed at Pillar Point Bluff.

## **6. Action Items**

### 6.1 Review for Approval the Minutes of the June 1, 2017 Parks and Recreation Commission Meeting

Acting Director Birkeland noted that she received a comment from Chairman Okelo, who could not attend the meeting this evening, disputing a portion of the minutes and asking that the Commissioners defer approval of the minutes until the next Commission meeting. All Commissioners agreed.

Approval of minutes was postponed until the next Commission meeting.

### 6.2 Review and Recommend to the Board of Supervisors Certain Changes to the Coyote Point Marina Fee Schedule

Action: M/S Manneh/Enriquez to bring the fee increases to the BOS. Passes 3-0.

### 6.3 Consider for Approval a special September Commission meeting to discuss the Commission's Work Plan

This proposal came from Chairman Okelo, who is concerned that the assignments under the work plan were languishing. For purposes of moving things along more quickly, Chairman Okelo would like the Commission to consider setting a special meeting in September just devoted to assignments under the work plan. This would be a full Parks Commission meeting.

Action: M/S Merrilees/Enriquez Motion that the Commission not have a special September meeting. Passes 3-0.

## **7. Commission Subcommittees**

Commissioner Merrilees reported that the Portola/Ohlone Trail is progressing, but it will take a long time to fully implement. The Dog Committee is also moving very well but it is taking longer than was thought. The Dog Committee hopes to have its draft policies out by September but these won't be the final policies.

## **8. Parks Foundation Executive Director's Report**

Executive Director Michele Beasley could not attend today's meeting as she is at tonight's Coyote Nights event.

## **9. Commissioner's Reports**

Commissioner Enriquez reported that, while under care at Stanford Hospital, he heard from several of the doctors that they would very much like to visit San Mateo County Parks. Commissioner Enriquez asked the Commission Clerk, Lori Mrizek, if she would please send him 10 guides to SMC Parks and he will send them to the 9 doctors at the Stanford Hospital, Department of Dermatology. Ms. Mrizek agreed to send the materials to Commissioner Enriquez.

Commissioner Manneh shared that he attended the July Coyote Nights event and it was a really great event. He encouraged others to attend. Commissioner Manneh shared that there will be a town hall meeting on September 20<sup>th</sup>, regarding the increase in wildlife sightings in our communities. The meeting will be held at the Colma Community Center. Someone from the Peninsula Humane Society will be there to talk about living with raccoons, coyotes and other animals. This meeting will be hosted by District 5 Supervisor David Canepa.

## **10. Items for Future Agenda**

10.1 The Commissioners did not have anything to add at this time.

## **11. Adjournment**

At 5:20 p.m. Commissioner Manneh adjourned the meeting.